

Summer Student Custodian • Summer 2026 Position Description

Department of Residence Life • Division of Student Success • University of Wisconsin-River Falls

Title:	Summer Student Custodian
Department:	Residence Life
Reports to:	Custodial Supervisor, Assistant Custodial Supervisor
Appointment:	Tentatively May 15 – August 21, 2026. Employment expectations begin the date a staff member accepts the position offered. Based off of the needs of the department, there may be opportunities for work through the 28 th of August.
Hours:	6 a.m. – 2:30 p.m. (not flexible)

Remuneration includes

Housing: Residence Life will provide an air-conditioned single room in an assigned residence hall at no cost.

Compensation: \$12 per hour, up to 40 hours per week.

Meals: Some meals may be provided at no cost, when the dining center is open and available.

Position Summary

Residence Life Summer Student Custodians are student employees working in the residence halls on campus during the summer. They assist professional custodians in turning over rooms after summer camps and preparing other Residence Halls for the upcoming academic year.

Responsibilities

This list is not meant to be a comprehensive list of job responsibilities, there will be situations and circumstances that arise which will require staff to perform other duties as assigned.

- A. Deep cleaning of student rooms, maintenance of furniture, and resetting of rooms for student move in.
- B. Maintain hallways, stairwells, and entries through cleaning of floors; cleaning and disinfecting fountains; cleaning walls, handrails, doors, glass, and other surfaces.
- C. Maintain basement lounges and Blu-ray rooms through cleaning of floors; straightening furniture; removing trash; cleaning wastebaskets, furniture, glass, doors, walls, and other surfaces.
- D. Maintain common areas (i.e. lobbies, basements, etc.) through vacuuming, mopping, dusting and wiping down furniture and surfaces.
- E. Clean common area of hall kitchen surfaces and equipment.
- F. Elevators – polish, vacuum, wipe down walls, disinfect/clean.
- G. Perform major periodic cleaning projects such as window and wall washing, etc., as directed.
- H. Assist in performing minor building and furniture repair including replacement of light bulbs, tightening of screws on room chairs, replace window screen, etc.
- I. Maintain outside entry areas through the removal of litter, leaves, etc., and outside stairwells.
- J. Remove recyclables from and maintain recycling containers in common areas.
- K. Take recyclables and trash to dumpsters.
- L. Perform set-ups, furniture moves, etc.
- M. Complete all safety trainings as required.
- N. Assist with the transition of residence halls from academic year to summer and vice versa.
- O. Prepare buildings for renovation projects (i.e. move furniture).
- P. Perform other custodial duties, as assigned.

Knowledge, Skills, and Abilities

- Communicate effectively with supervisor, co-workers, and customers.
- Exercise good judgment at all times.
- Organize work tasks logically and efficiently.
- Recognize safety concerns and adhere to safety procedures.
- Recognize and communicate building problems and concerns.
- Use or learn to use various custodial equipment.
- Use or learn to use cleaning and miscellaneous chemicals.

- Read labels and follow instructions.
- Work independently or as part of a group.
- Respecting student’s privacy.

Qualifications and Conditions of Employment

- A. Must be in good standing regarding campus conduct, not being on residence hall or university disciplinary probation.
- B. Must be enrolled as a UW-River Falls student who is returning for the next academic year.
- C. Minimum cumulative GPA 2.0 before employment.
- D. Must be available between 6am – 2:30pm.
- E. Must attend any mandatory student custodial staff meetings.

Seasonal Employment

In signing this position description, I accept the Residence Life seasonal position and agree to follow staff policies and procedures as established for this position as well as expectations communicated by the Department of Residence Life and my supervisor from this date until the end of my employment.

I understand that by being employed in this seasonal position, I am limited to averaging no more than 25 hours per week during the academic year, and a combined total of less than 1,555 hours, in other student employment in a rolling year. I have read and reviewed [Student-Employment-ACA Admin-Policy-AP-06-114.pdf](#).

Staff Name: _____ Date: _____

Staff Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____