

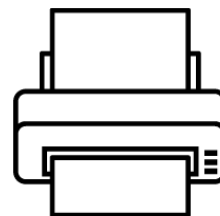
# PREPARING FOR THE URSCA FALL GALA

## Poster Printing Info

- Use the Fast Copy template found on the Fall Gala webpage.
- Send your poster to [ursca@uwrf.edu](mailto:ursca@uwrf.edu) as soon as possible to ensure that it is printed in time.

## Set Up.

- Bring your items to the Riverview Ballroom in the UC anytime between 9am-3pm on the day of the gala.
- Arrive by 3:45pm to assist and sign in.
- Poster display walls and clips will be provided.
- If you require additional items/equipment, please contact the URSCA office immediately.



## What to Wear.

You are encouraged to dress professionally, yet comfortably.

- Business casual: including, but not limited to, button-down or collared shirt, blouse, blazer, dress pants, and nice shoes.
- Business Formal: Suit and tie or pantsuit.
- No matter what you choose to wear, clothes should be clean and ironed.

## Talking about your work.

- Confidence: Have confidence in your work, understanding, and application of your subject matter! People attending the gala are eager to learn what you have to share. Be confident!
- Visual Impact and Accessibility: Consider the visuals and information you're trying to communicate. Ask yourself – how can I make this more accessible?
- Be Memorable: Is there something you can have for your attendees to take with them to remember you and your project?



## Celebrate!

Please feel free to invite your friends and family to this event!

The gala is free and open for all to attend!

If you have questions about your project, please contact your mentor. If you have questions about the gala, please contact [ursca@uwrf.edu](mailto:ursca@uwrf.edu) p. 715.425.3902 or stop by 213 Rodli Hall.