



How to Update Positions

1. Sign in at falconsconnect.uwrf.edu and click on your org under Memberships

Memberships

2017-2018 Admitted Students	Crabtree Hall
Johnson Hall	Office of Student Involvement

Office of Student Involvement

Member Since August 2019

The Office of Student Involvement provides students with opportunities for involvement that range from leadership development to fraternity/sorority life, diversity education and service.



MANAGE ORGANIZATION

CONTACT

WE ARE FALCONS

Do Stuff

2. Click on Manage Organization

3. Click on this button in the top left corner to open your organizations menu

UWRF | Falcon

- Home
- Events
- Organizations
- News
- Forms
- Admin

CURRENT ORGANIZATIONS

- Student Invo...

MY ORGANIZATIONS

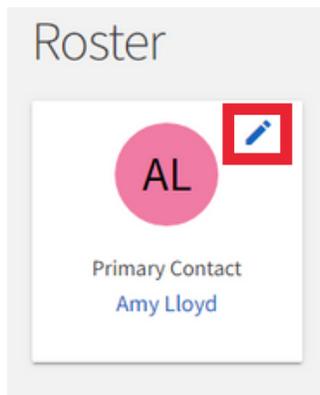
Student Involvement

- Manage Home
- ORGANIZATION TOOLS
- About
- Roster
- Events

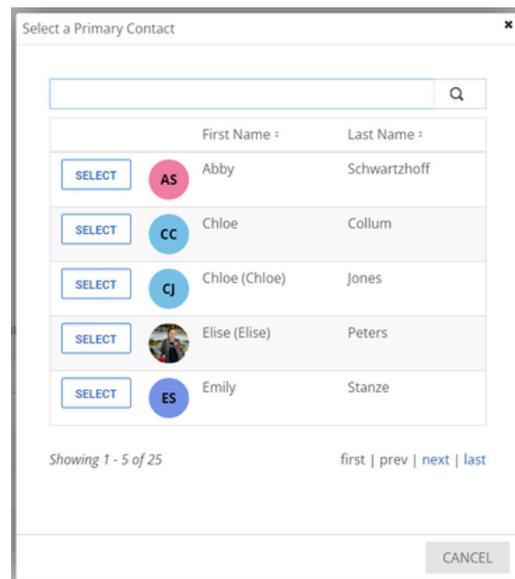
4. Click the settings button next to your orgs name, then click on Roster

If you don't have manager access or need assistance, please email studentinvolvement@uwrf.edu

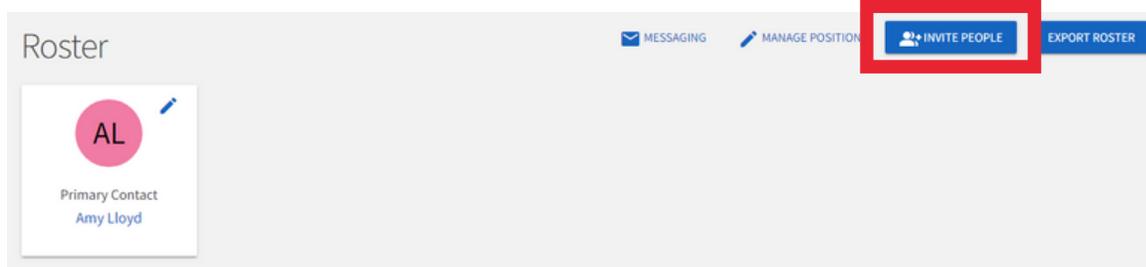
5. Click the blue pen on the position that needs to be updated



6. Press select next to the name of the new member in that position



7. To add new members, press the Invite People button and type in their email address



8. To delete old members, check the box in front of their name and press the End Membership button

