

Room Swap for 2025-26

Incoming Students

Tuesday, July 15, 8am – Wednesday, July 23, Noon.

What is Room Swap?

Room Swap allows students to view empty beds in the residence halls and change their room, hall, or roommate at any time between the above dates by reserving a different bed.

Who can use Room Swap?

This phase of Room Swap is only available for incoming new or transfer students for the 2025-26 year who already have a reserved room on-campus. Those students may see their current room and roommate details in the Housing Portal on the “My Room Assignment” page within the 2025-26 contract.

- Each individual student wanting to move rooms will need to log in to do a room swap.
- A student cannot do this on behalf of a roommate.

If you are wanting to swap rooms with another student

(or among a number of students), follow these precautionary steps for ensuring success:

1. WAIT until a few days after the Room Swap phase opens to coordinate the moves. There will be fewer students logged into the Housing Portal at that time.
2. All students moving rooms should be logged into the Portal at exactly the same time and are communicating with each other at the exact time of the room swap, through the whole process. This is important, as other students may also be in the Portal trying to reserve beds at that time.
3. The FIRST student involved in the room swap must temporarily reserve a random empty bed in any hall (preferably in the desired hall), which will free-up a bed for the room swaps to begin (see instructions with screen shots further below).
4. Now all room moves for everyone else involved in the room swap can happen.
5. After room moves are complete, the FIRST person who had temporarily moved into a random bed may now room swap into their desired bed.

To target specific halls or communities

Your roommate must be eligible for the hall you choose. Some communities require agreements.

See the link below for the following:

1. List of halls and hall eligibility
2. Hall features and bathroom configurations
3. Where themed communities are located
(Empty beds in a community may be reserved by any student regardless of major. The following communities require agreements before you may view their empty beds: 1) Gaming & Esports 2) Pride 3) Substance Free)

https://students.uwrf.edu/sites/default/files/2025-07/2025-26RoomConfigs_HallInfo_Gender_Bathrooms3.pdf

On the day of Room Swap

Each student moving rooms will log in and perform steps on the following pages. You cannot do this on behalf of your roommate.

Housing Portal:

<https://uwrf.starrezhousing.com/StarRezPortalX/>

Residence Hall and Meal Plan Portal

99+ Housing & Meal Plan Contract Log Out

Meal Plan for Students Living Off-Campus

If you will be living off-campus but want to have an on-campus meal plan, then *do not sign the below Residence Hall and Meal Plan contract*. Instead, submit a request for an off-campus meal plan.

Select a contract below to sign up for living on-campus.

Questions? Please contact Residence Life at reslife@uwrf.edu or 715-425-4500.

Live Contracts:

2025-26 Housing & Meal Plan Contract

(Aug 29, 2025 - May 15, 2026)

Contract Status: Step 3: INCOMPLETE - Sign up for a room

CONTINUE

Contracts:

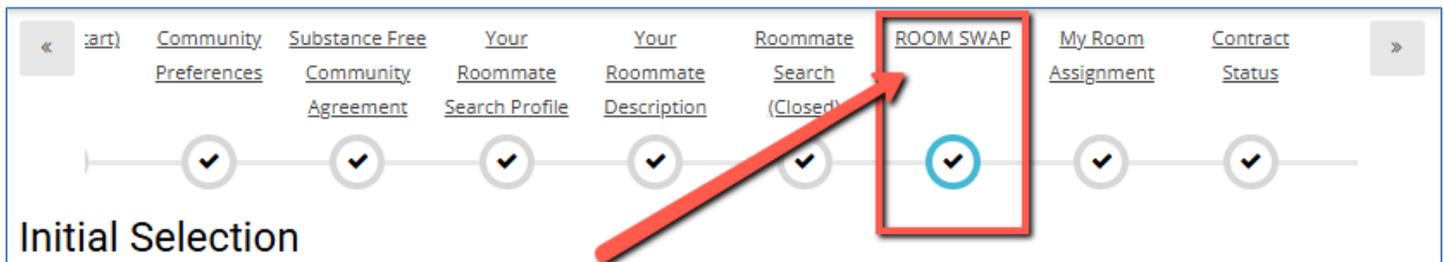
Spring 2025 Only

- **Available upon request:** Currently enrolled students living off-campus now may sign a contract to move on campus for the remainder of Spring semester. Email reslife@uwrf.edu to request access to sign the contract.

2025-26 Academic Year

- **Step 1:** Sign Residence Hall & Meal Plan Contract (Open)
- **Step 2:** Preferences, Personal Profile (Open)
- **Step 2:** Roommate Search (Open)
- **Step 3:** Select a Room

Step 1: Select a hall



The screenshot shows a navigation menu with several items: Community Preferences, Substance Free Community Agreement, Your Roommate Search Profile, Your Roommate Description, Roommate Search (Closed), ROOM SWAP, My Room Assignment, and Contract Status. Below the menu is a progress bar with eight circular indicators, each containing a checkmark. The 'ROOM SWAP' indicator is highlighted with a blue circle, and a red box and arrow point to it from the right.

Initial Selection

Go To Page: [My Room Assignment >](#)

ROOM SWAP: Why isn't my desired hall shown below?

- Scroll to the bottom of this page to see halls with available empty beds.
- All beds in your desired hall **may currently be full**. Check back here daily to see if a bed opens in your desired hall.
- **South Fork Suites:** You must have graduated high school in 2023 or earlier, or be 21+ years old to be eligible.
- **Ames Suites, Prucha Hall & Hathorn Hall:** You must have graduated high school in 2024 or earlier.
- **Crabtree, Grimm, McMillan floors 3&4, Parker:** You must be a first year student who graduates high school in 2025.

ROOM SWAP INSTRUCTIONS

[Room Swap Instructions with screen shots >>](#)

Room Swap closes: Wednesday, July 23, Noon

Take notice

CAUTION!

- If you are already in a room with your desired roommate and want to move to another room or hall while keeping that same roommate, **very closely** read the first page of the Room Swap instructions linked above. **Note:** You and your roommate will both want to be logged into the Portal at the same time and be in communication with each other through the whole room swap process.

LIMITED EMPTY BEDS!

- There are a limited number of empty beds available. As students move rooms, the location of those empty beds will change throughout the day each day, until Room Swap closes on July 23, noon. While Room Swap is open, you may room swap as many times as you would like.

TIP: I CAN'T FIND A ROOM WITH TWO EMPTY BEDS

- Both you and your roommate may room swap into rooms in the same hall with random roommates (only current incoming new and transfer students may room swap to a new bed at this time). If you do this, talk with your random roommates to see if one of them would be willing to do a room swap so that you can be roomed with your preferred roommate. They are not required to move, so please be diplomatic. **Note:** **Students with an empty bed in their room** cannot keep the room as a single room - only students who were selected as winners in February for the Single Room Lottery are able to keep their room as a single.

First Year Student Halls

(If empty beds are available in these halls, the halls will be visible. **Note:** **McMillan** has 2 floors for Anyone)



CRABTREE HALL

First year Freshmen students only

Communities

- Floor 2: STEM

SELECT



GRIMM HALL

- First year Freshmen students only

Communities

- Floor 2E: Honors
- Floor 2W: Teach

SELECT



MCMILLAN HALL

- Floors 1,2: Available to all Students
- Floors 3,4: First year Freshmen students only

Communities

- Floor 2: Fitness & Outdoor Rec
- Floor 3: Visual & Performing Arts
- Floor 4: Substance Free

SELECT



PARKER HALL

- First year Freshmen students only

Communities

- Floor 1: Animal Science
- Floor 2: Ag & Food Science

SELECT

2nd Year and Upperclass Halls, and Halls for Anyone

(If empty beds are available in these halls, the halls will be visible)



AMES SUITES

Hall Requirement:

- Graduated high school in 2024 or earlier

To view Substance Free rooms:

1. On the Community Preferences page above, add "Substance Free" and save page
2. On the next page agree to the Agreement
3. Your roommate must do the same

SELECT



HATHORN HALL

- Floor 2 Center: Transfers Community

Hall Requirement:

- Graduated high school in 2024 or earlier

SELECT



JOHNSON HALL

- Floor 1N: Pride Community
- Floors 2,3,4: Available to all students

To view Pride Community rooms:

1. On the Community Preferences page above, add "Pride Community" and save page
2. On the next page you must agree to the "Pride Community Agreement"
3. Your roommate must do the same

SELECT



MAY HALL

- Floor 2: EcoNest Community
- Floor 3: Gaming & Esports Community
- Floors 1,4: Available to all students

To view Gaming & Esports rooms:

1. On the Community Preferences page above, add "Gaming & Esports Community" and save page
2. Read and submit the next page "Gaming & Esports Agreement"
3. Your roommate must do the same

SELECT



SOUTH FORK SUITES

Hall Requirement:

- Graduated high school in 2023 or earlier
- or at least 21 yrs old by Fall 2025

SELECT



STRATTON HALL

- Available to all students

SELECT

Step 2: Choose a wing to view its beds

On this page you will:

1. Select desired wing.
2. Click "Add to Cart" for your desired room.

Room List

Locations
 JOHNSON HALL

Floors
 1st Floor North (137-160) Pride Community
 2nd Floor North (237-260)
 2nd Floor South (201-223)
 4th Floor North (437-460)
 4th Floor South (401-423)

250 Johnson
2 Beds
Wing: 2nd Floor North (237-260)
Empty Beds: 2
EMPTY ROOM
[Show Room Info](#)
ADD TO CART

252 Johnson
2 Beds
Wing: 2nd Floor North (237-260)
Empty Beds: 1
ROOMMATE
Ed Eagle
Profile: see [Show Room Info](#)
[Show Room Info](#)
ADD TO CART

253 Johnson
2 Beds
Wing: 2nd Floor North (237-260)
Empty Beds: 2
EMPTY ROOM
[Show Room Info](#)
ADD TO CART

Navigation: Previous | 1 | Next
SAVE & CONTINUE

Callouts:
- Select a HALL and WING (points to Locations and Floors)
- Wings with communities are shown like here (points to 1st Floor North)
- Both beds empty (points to Empty Beds: 2)
- Add to your cart (points to ADD TO CART)
- If a student is in one bed, view their name and full profile here (points to Ed Eagle and Show Room Info)

Step 3: Assign yourself to the room

On this page you will:

1. Choose your bed using the drop-down field.
2. Notice your limited time to perform this step.
3. Click "Assign Beds."

Note: If you have a mutually accepted roommate in the Portal: Then you have the option of room swapping into a room with two empty beds (if such a room is available). You can only put yourself into one of the empty beds in that room - you cannot bring your roommate into that room. They must also log in and room swap into that empty (they should do this ASAP while the second bed remains empty).

The screenshot shows a web portal interface for assigning beds. At the top, there are navigation tabs: "Residence Hall & Meal Plan Contract", "Meal Plan Contract", and "Request Forms". A shopping cart icon and the time "09:39" are in the top right corner. Below the navigation is a menu with items like "Community Preferences", "Substance Free Community Agreement", "Your Roommate Search Profile", "Roommate Search (Closed to In-Room)", "STEP 3 (Start)", "ROOM SWAP", "My Assign", "Cancel Contract Request", and "Cancel Request Not Submitted". A progress bar below the menu shows 10 steps, with the 6th step highlighted. A red callout box labeled "Limited time" points to the shopping cart icon. Below the progress bar, the heading "Assign Beds" is followed by "My Room". A red callout box contains the text: "IF YOU HAVE A MUTUALLY ACCEPTED ROOMMATE they would need to log in to reserve the other bed (if it is empty). You can not do this for them." To the left is a photo of a brick building. To the right, a user profile for "Fitz Fitzgeralds" (Age: 22, Gender: Female) is shown, with a red callout box labeled "Your bed" pointing to a dropdown menu showing "129A Stratton". At the bottom left, a blue button labeled "ASSIGN BEDS" is highlighted with a red arrow.

Step 4: Final step – reserve beds

On this page you will:

1. Review the reserved beds and your roommate.
2. Click “Save & Continue” to finish reserving those beds.

Confirmation

Your Room IS NOT Reserved Yet!!!

Save and Continue to complete your reservation.

Please view your current booking(s) below. This will be changed with the new booking upon completion.

Current Room

- Name: Fitz Fitzgeralds
- Location: HATHORN HALL
- Floor: 1W Hathorn (157-182)
- Bed Assignment: 157A Hathorn

New Rooms

129 Stratton, 1st Floor West (125-142), STRATTON HALL

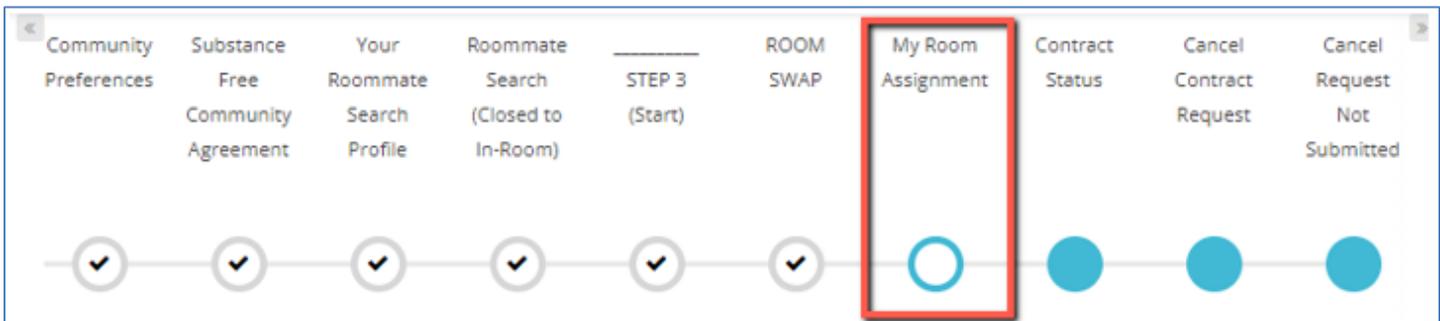
1. 129A Stratton: Fitz Fitzgeralds

SAVE & CONTINUE

**FINAL STEP
IMPORTANT!**

Step 5: Success! Review your room and roommate

You may swap rooms as often as you would like until the date Room Swap ends.



My Room Assignment

Welcome to University Housing!

We are excited you will be living on campus! Below you will find the room and building you will be moving into, as well as information about check-in. If you have questions regarding your living arrangement, please review the information below as well as the links on the navigation bar above.

Questions? Feel free to contact the Residence Life Office at reslife@uwrf.edu or (7

Your Room Assignment Summary

Hall: STRATTON HALL
Room: 129A Stratton
Room Type: Double
Floor & Wing: 1st Floor West (125-142)

Your confirmed room and roommate

Roommate(s)

View Profile	Occupant	Preferred Name	Age	Birth Gender	Bed
View Profile	Fitz Fitzgeralds		22	Female	129A Stratton
	-Vacant-				129B Stratton

VACANT BED
If you have an empty bed in your room, then any student may reserve that empty bed. You CANNOT keep the room as a single.

WANTING A SPECIFIC ROOMMATE?
BE QUICK! They would need to log in and reserve the empty bed before it's filled by another student.

Scroll down to view additional details

Take a Virtual Tour of Your Hall

Please note that the virtual tour of your hall includes examples of the room types in your assigned hall and may not be the exact room you have been assigned. Room size and furniture may vary by room.