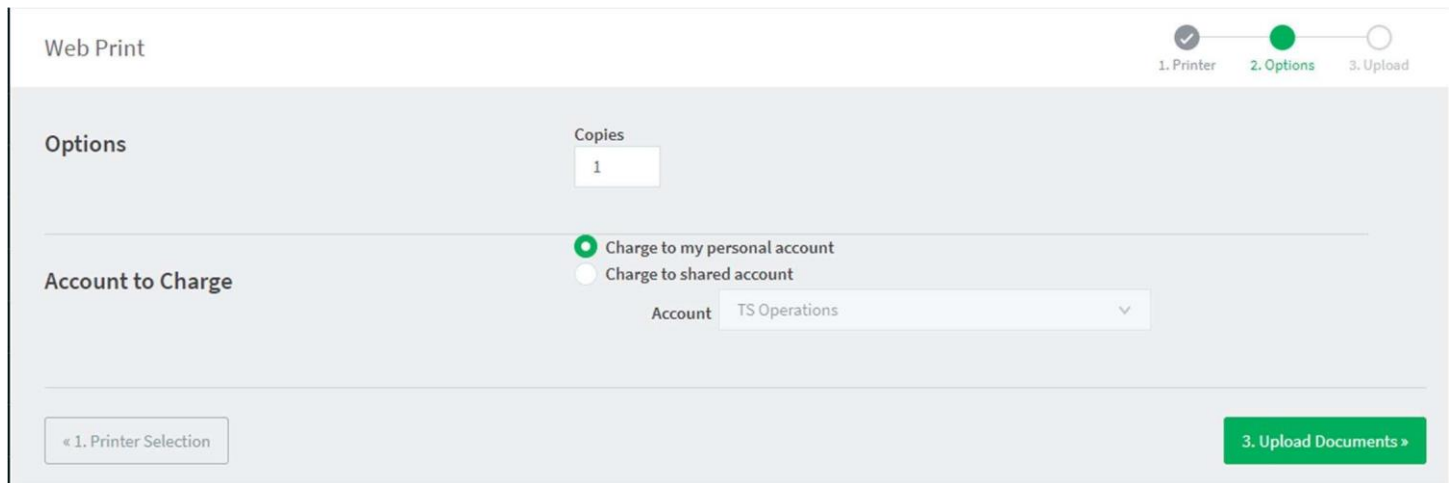# Student Disability Resource Center Printing Accommodation

As part of the printing accommodation through the Disability Resource Center on campus, your PaperCut account has been granted access to the shared accounting system.

This will slightly change the way that print jobs are submitted to the campus printing service.

1) Web Print

   When uploading jobs to Web Print, a new prompt will appear on the print options screen, select "Charge to shared account" and the job will be billed to Disability Resource Center, if you select "Charge to my personal account" the print job cost will be deducted from your print allocation. Note: The account drop-down will show "Disability Resource Center" rather than "Student Ability Services"
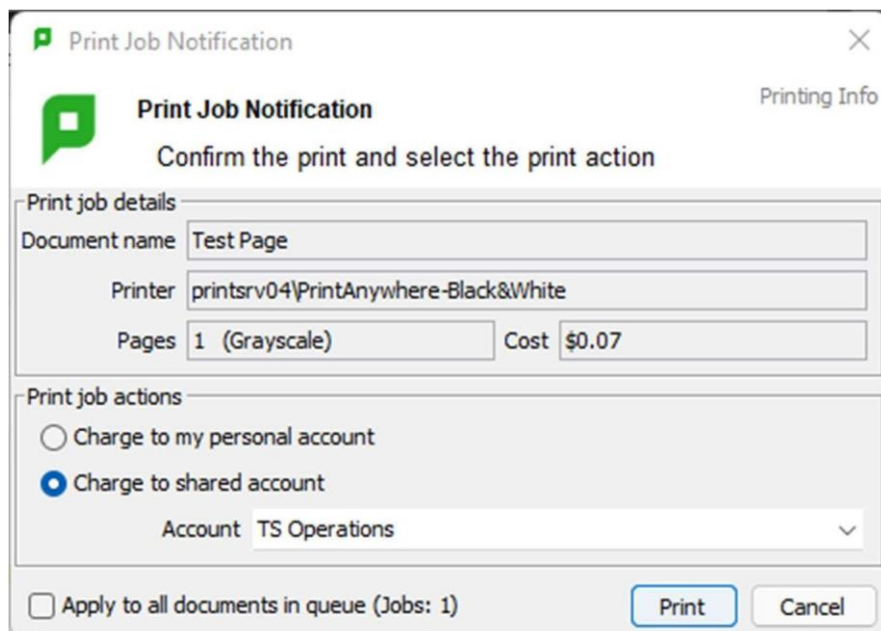
2) "Direct" printing from a campus computer

   If you directly print a job from one of the campus-owned computers (such as in one of the computer labs) you will see a similar prompt. Select "Charge to shared account" and the job will be billed to Disability Resource Center, if you select "Charge to my personal account" the print job cost will be deducted from your print allocation. Note: The account drop-down will show "Disability Resource Center" rather than "Student Ability Services"