



Enrolling In and Adding Courses

Log into eSIS with your falcon number and password. Your Student Center will open as the main page after you log in. If you have saved classes in your Planner, you may use them. Click the **ENROLL** Link.

Francis's Student Center

The screenshot shows the 'Francis's Student Center' interface. On the left, under the 'Academics' section, there are links for 'Search', 'Plan', 'Enroll', and 'My Academics'. A red arrow points to the 'Enroll' link. Below these links is a dropdown menu labeled 'other academic...' with a search icon. To the right, there are sections for 'Deadlines' and 'URL'. Below these is a 'Fall 2009-10 Schedule' table with columns for 'Class' and 'Schedule'. The table contains one entry: 'POLS 245-01 LEC (3199)' with a schedule of 'MoWeFr 9:00AM - 9:50AM' at 'Kleinpell Fine Arts 280'. A 'weekly schedule' link is below the table. On the far right, there is a 'SEARCH FOR CLASSES' button, a 'Holds' section showing 'Health & Human Performance Dean Of Students' with a 'details' link, and a 'To Do List' section showing 'No To Do's'.

Class	Schedule
POLS 245-01 LEC (3199)	MoWeFr 9:00AM - 9:50AM Kleinpell Fine Arts 280



Francis Falcon

go to ...

my class schedule || add || drop || swap || edit || term information

Add Classes

1 2 3

Select Term ←

Select a term then click Continue.

	Term	Career	Institution
<input type="radio"/>	Summer 2008-09	Undergraduate	Univ of Wisconsin-River Falls
<input type="radio"/>	Fall 2009-10	Undergraduate	Univ of Wisconsin-River Falls



Select term and click
CONTINUE



CONTINUE

[Search](#) [Plan](#) [Enroll](#) [My Academics](#)

[My Class Schedule](#) [Add](#) [Drop](#) [Swap](#) [Edit](#) [Term Information](#)

go to ...



Francis Falcon

go to ...  

Search	Plan	Enroll	My Academics		
my class schedule	add	drop	swap	edit	term information

Add Classes

1  

1. Select classes to add

To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.

Fall 2009-10 | Undergraduate | Univ of Wisconsin-River Falls [change term](#)

Enter Class Number if known Open Closed

Add to Cart:
Enter Class Nbr [enter](#)

Find Classes
 Class Search My Planner
[search](#)

Fall 2009-10 Shopping Cart

Your enrollment shopping cart is empty.

Otherwise search for classes



Francis Falcon

go to ...

Search	Plan	Enroll	My Academics		
my class schedule	add	drop	swap	edit	term information

Add Classes



Search Results

When available, click View All Sections to see all sections of the course.

Univ of Wisconsin-River Falls | Fall 2009-10

My Class Schedule show all	Shopping Cart
POLS 245 MoWeFr 9:00AM - 9:50AM Kleinpell Fine Arts 280	Your shopping cart is empty.

The following classes match your search criteria Course Subject: **Biology**, Course Number is exactly '100', Course Career: **Undergraduate**, Show Open Classes Only: **No**

[Return to Add Classes](#)

START A NEW SEARCH

Open Closed

BIOL 100 - Introduction to Biology

Results

If this is the class, click 'select class'.

First 1-9 of Last

Section [10-LEC\(2687\)](#) Status [select class](#)

Session Regular

Days & Times	Room	Instructor	Meeting Dates
MoFr 12:00PM - 12:50PM	Ag Science 200	E. Katherine Miller	09/02/2009 - 12/22/2009

Francis Falcon

go to ... »

Search	Plan	Enroll	My Academics
my class schedule	add	drop	swap
		edit	term information

Add Classes

1 2 3

1. Select classes to add - Enrollment Preferences

Fall 2009-10 | Undergraduate | Univ of Wisconsin-River Falls

BIOL 100 - Introduction to Biology

Verify course information

Class Preferences

BIOL 100-10	Lecture	●	Open	Permission Nbr	<input type="text"/>
BIOL 100-12L	Laboratory	●	Open	Grading	Graded
				Units	3.00

If permission number needed, enter it here.

Session Regular Academic Session

Career Undergraduate

Enrollment Information

- ADDITIONAL COURSE FEE REQUIRED
- Scientific Investigation

When finished, click 'NEXT'

CANCEL NEXT

Section	Component	Days & Times	Room	Instructor	Start/End Date
10	Lecture	MoFr 12:00PM - 12:50PM	Ag Science 200	E. Katherine Miller	09/02/2009 - 12/22/2009
12L	Laboratory	Th 4:00PM - 5:50PM	Ag Science 423	E. Katherine Miller	09/02/2009 - 12/22/2009

NOTES

Class Notes \$20.00 Lab manual & guide



Francis Falcon

go to ...

Search Plan Enroll My Academics
my class schedule || add || drop || swap || edit || term information

Add Classes

1 2 3

1. Select classes to add

To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.

✓ BIOL 100 has been added to your Shopping Cart. ← Course has been added to cart.

Fall 2009-10 | Undergraduate | Univ of Wisconsin-River Falls [change term](#)

Open Closed

Add to Cart:
Enter Class Nbr
 [enter](#)
Find Classes
 Class Search
 My Planner
[search](#)

Fall 2009-10 Shopping Cart						
Delete	Class	Days/Times	Room	Instructor	Units	Status
	BIOL 100-12L (2689)	Th 4:00PM - 5:50PM	Ag Science 423	E. Miller	3.00	<input checked="" type="radio"/>
	BIOL 100-10 (2687)	MoFr 12:00PM - 12:50PM	Ag Science 200	E. Miller		<input checked="" type="radio"/>

Click 'Proceed to STEP 2 of 3'.

[PROCEED TO STEP 2 OF 3](#)



Francis Falcon

go to ...

Search Plan Enroll My Academics
my class schedule || add || drop || swap || edit || term information

Add Classes

1 2 3

2. Confirm classes

Click Finish Enrolling to process your request for the classes listed below. To exit without adding these classes, click Cancel.

Click 'Finish Enrolling'

Fall 2009-10 | Undergraduate | Univ of Wisconsin-River Falls

Open Closed

Class	Description	Days/Times	Room	Instructor	Units	Status
BIOL 100-12L (2689)	Introduction to Biology (Laboratory)	Th 4:00PM - 5:50PM	Ag Science 423	E. Miller	3.00	<input checked="" type="radio"/>
BIOL 100-10 (2687)	Introduction to Biology (Lecture)	MoFr 12:00PM - 12:50PM	Ag Science 200	E. Miller		<input checked="" type="radio"/>

CANCEL PREVIOUS FINISH ENROLLING

[Search](#) [Plan](#) [Enroll](#) [My Academics](#)

[My Class Schedule](#) [Add](#) [Drop](#) [Swap](#) [Edit](#) [Term Information](#)

CONGRATULATIONS!

You have successfully navigated through adding courses to your class schedule.