## UWRF Department of Residence Life 2025-26 Neighborhood Group Lottery

**Eligibility:** Any current or incoming UWRF student who graduated high school in 2024 or earlier may view the Neighborhood Group tool in the Housing Portal and serve as a Group Leader. Students who graduate from high school in 2025 cannot view the tool, but their names may be added to a Neighborhood Group by a Group Leader (take note of hall eligibility requirements which affect these students).

### Deadline: By Tuesday, March 4 at Noon:

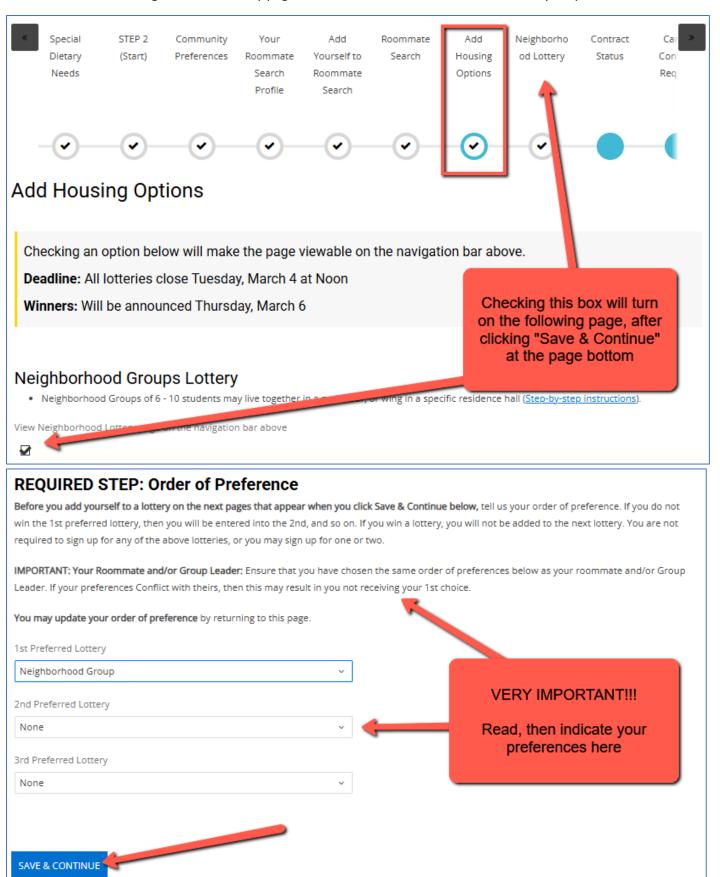
- 1. All neighborhood groups must be completed in full, including student ID#s and names for each group member.
- 2. All group members must have completed signing their housing contracts for the upcoming year. Any group members without signed housing contracts by the deadline will be dropped from the group.

#### Residence Hall and Meal Plan Porta Housing & Meal Plan Contract Log Out Meal Plan for Students Living Off mpus Contracts: If you will be living off-campus but want to have an onnous meal plan, then do not sign the below Residence Hall and Meal Plan contract. Instead, subr Spring 2025 Only Enter the 2025-26 contract Available upon request: Currently enrolled students living off-Select a contract below to sign up for living n-campus. campus now may sign a contract to move on campus for the Ouestions? Please contact Residence Life at reslife@uwrf.edu or 715-425-45 remainder of Spring semester. Email reslife@uwrf.edu to request Live Contracts: access to sign the contract. 2025-26 Academic Year 2025-26 Housing & Meal Plan Contract Step 1: Sign Residence Hall & Meal Plan Contract (Open) (Aug 29, 2025 - May 15, 2026) CONTINUE Step 2: Preferences, Personal Contract Status: Step 3: INCOMPLETE - Sign up for a room Profile (Open) Step 2: Roommate Search (Open) · Step 3: Select a Room

### Log into the Res Hall Portal: <u>https://uwrf.starrezhousing.com/StarRezPortalX/</u>

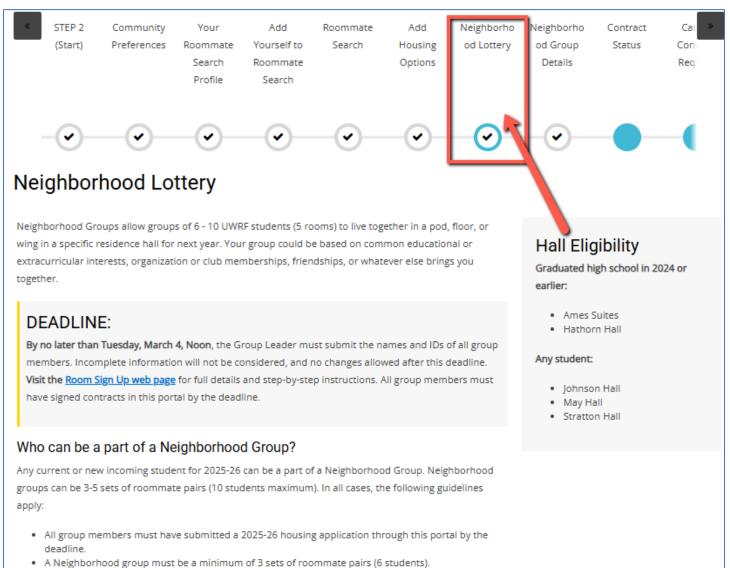
## Turn on Neighborhood Lottery page

• Select "View Neighborhood Lottery page, then select "Save and Continue" to save your preferences.



### Read page, and complete questions

- Read page, and respond to questions at the bottom.
- Select "Save and Continue" to save your preference.

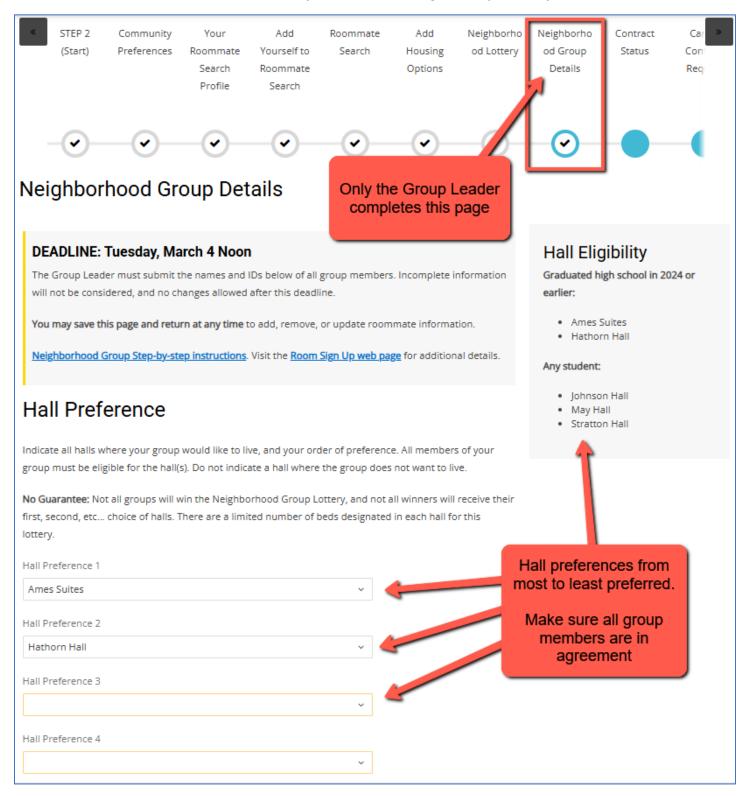


- All group members must be eligible for the hall(s) they request.
- All group members must be eligible for the nan(s) they request.
- Group members may be of any gender, but roommate pairs must be the same legal birth gender.

Do you want to live in a Neighborhood Group? Yes	IMPORTANT!
Are you the Group Leader? (only 1 Group Leader allowed) Yes	The Group Leader must say "Yes" here. By doing so, they will turn on the page where they may specify
If you're not the Group Leader, who is?	hall preferences, and enter the names and IDs of all members of the Neighborhood Group.
Save	

## **Only the Group Leader fills in Neighborhood Group details**

- Choose preferred halls, from most to least preferred. Ensure all members are eligible for those halls.
- Enter names and IDs for all group members.
- All group members must have signed housing contract for the upcoming year.
- Select "Save and Continue." Return at any time to make changes and updates before the deadline.



### Page Continued...

Group Members	
REQUIRED 1: All group members must have a completed housing contract in	
this Housing Portal by the deadline.	IMPORTANT
REQUIRED 2: Include these details for each group r	nember:
(UWRF ID#, Last Name, First Name)	Must be formatted like
Example: 3130000, Falcon, Freddy	shown here
Pair 1 - Roommate 1 (Required)	
3134556, Falcon, Freddy	
Pair 1 - Roommate 2 (Required)	
3143211, Regit, Roger	All neighborhood groups must have
Pair 2 - Roommate 1 (Required)	at least 6 students
3136543, Josephson, Joe	(3 roommate pairs)
Pair 2 - Roommate 2 (Required)	
3148905, Wonka, Willie	
Pair 3 - Roommate 1 (Required)	If a roommate in your group won the single room lottery, or have
3143457, Eagle, Eddie	an accommodation single room,
Pair 3 - Roommate 2 (Required)	then type those details in their "Roommate 2" field
Won single lottery	
Pair 4 - Roommate 1	
3154567, Bradlyson, Brad	Only one student in the group can have a blank
Pair 4 - Roommate 2	roommate. They will receive
	a random roommate.
	Example here.
Pair 5 - Roommate 1	
3133/56 Hare Owl	
Questions? Email reslife@uwrf.edu. Save the page.	
	u may raturn to this page
	u may return to this page later to make updates
SAVE & CONTINUE	

# Room Sign Up web page:

View the Room Sign Up web page for details about the Neighborhood Group process and timeline: <u>https://go.uwrf.edu/roomsignup</u>