

Textbook Services Fines

Flat Rate Fines:

Torn cover or back (torn 50% or more): \$5

Broken bindings: \$5

Missing/damaged barcode: \$5

Missing Insert: \$10

Missing/damaged CD/DVD: \$15 or MUST PURCHASE full textbook (depending on which textbook)

Variable Rate Fines:

Writing in books with yellow "Do Not Write in This Book" stickers (based on extent of writing):

Writing is only in pencil: \$5 - \$10

Highlighting: \$10

Some or all of writing is in pen: \$10 - to full value of book

Water damage (less than 20%): \$10

Situations Where Patron Always Must Purchase Book:

Cover or back of book completely missing

Pages torn out or pages missing

Pages sticking due to water damage that cannot be separated without tearing the pages

Mold on any pages or cover (typically due to water damage)

Water damage that makes textbook unusable (usually more than 20% of book has damage)

Pet Damage

Late Fines Policy:

\$1 per day per book, maximum of \$10 per book

Additional \$10 per book after 30 days overdue (Long Overdue)

NOTE: Books are subject to mandatory purchase at full replacement cost after 90 days or if additional copies need to be purchased to meet enrollment needs in future terms.