



## MINNESOTA BOARD OF TEACHING

### MINNESOTA TEACHER LICENSURE TESTING INFORMATION

[Go to the MTLE Website.](http://www.mtle.nesinc.com/) (<http://www.mtle.nesinc.com/>).

#### Which tests are required in Minnesota?

Beginning September 1, 2010, Minnesota's testing program terminated use of the Praxis series by adopting a new series of tests, and is now called the "Minnesota Teacher Licensure Examinations" (MTLE) system. As of September 1, 2010, only MTLE tests can be taken for Minnesota licensure.

- Passing scores from Praxis I tests taken prior to September 1, 2010 will, however, be accepted if they met Minnesota's former passing score requirements

*Mathematics – 171; Reading – 173; Writing – 172*

- Praxis II scores are no longer accepted to meet content and pedagogy testing requirements
- For specific information for individuals who completed an approved Minnesota licensure program, see "Minnesota Graduates" on page 3
- For specific information for individuals who completed a licensure program other than a Minnesota-based program, see "Applicants prepared outside Minnesota" on page 4

#### Who must take the tests?

An applicant for a first-time Minnesota classroom teaching license must pass:

- Basic skills, which consists of three subtests: Reading, Writing, Mathematics
- Test of general pedagogy, which consists of two subtests
- Test of content knowledge for the specific licensure field, which consists of two subtests with the exception of Elementary content knowledge, which consists of three subtests
- See page 10 of this document for information for applicants who are deaf

An applicant adding a licensure field to an existing Minnesota classroom teaching license must pass a test of content knowledge for the new licensure field, which consists of two subtests with the exception of Elementary content knowledge, which consists of three subtests

The following licensure fields are not subject to teacher testing requirements:

School Administrators, School Counselors, School Social Workers, School Nurses, School Psychologists, Educational Speech-Language Pathologists

### **What are options for an exemption or substitution for the Basic Skills tests or if one or more of the Basic Skills tests are not yet passed?**

1. Nonnative English speakers may be exempt from taking the MTLE Basic Skills test required for licensure in Minnesota if they have a job offer from a Minnesota school district/charter school, or are a graduate of a Minnesota college or university and they obtain verification they meet the criteria of being a nonnative English speaker. Generally, a “nonnative” speaker is defined as an individual whose first language is not English.
2. Though not yet in effect, the ACT Plus Writing test or SAT test may be substituted *once the Board of Teaching determines passing scores*. It is anticipated this will be done by January 1, 2015 or sooner. You may choose to monitor the MDE website for effective dates and score information.
3. Passing scores from Praxis I tests taken prior to September 1, 2010, will be accepted if they met Minnesota’s former passing score requirements
4. A temporary suspension for school year 2014-2015 has been authorized by the Legislature. The suspension allows a one-year license to be issued without having to attempt or pass the test in order to obtain the first license. A teacher is encouraged, however, to take and attempt to pass the test(s) in order to obtain the full five-year teaching license. The Basic Skills test(s) may be replaced in the future by new requirements. All other renewal conditions must be met for renewal, including attempting to pass MTLE Content and Pedagogy tests.
  - a. For a teacher who has already been issued a one-year temporary license in Minnesota, an additional one-year license may be granted for the 2014-2015 school year even if the MTLE Basic Skills tests have not all been passed but all other licensing requirements and renewal conditions have been met.
  - b. For a teacher applying for a first license in Minnesota who has completed a Minnesota licensure program a one-year license may be granted for the 2014-2015 school year if the MTLE Basic Skills tests have been attempted but not passed.
  - c. For a teacher applying for a first license in Minnesota who completed an out-of-state licensure program, a one-year license may be granted for the 2014-2015 school year to allow time to attempt and pass the MTLE Basic Skills tests.

## **What if one or more of the Content or Pedagogy tests are not yet passed?**

- For a teacher who has already been issued a one-year license in Minnesota, an additional one-year license may be granted if the renewal conditions printed on the prior one-year license permit a renewal and all renewal conditions have been met.
- For a teacher applying for a first license in Minnesota who has completed a Minnesota licensure program a one-year license may be granted if the content or pedagogy tests have been attempted but not passed.
- For a teacher applying for a first license in Minnesota coming from an out-of-state licensure program, a one-year license may be granted to allow time to pass these tests.

## **How should the MTLE score reports be submitted?**

- Official Praxis score reports for tests taken and passed prior to September 1, 2010, should be sent to Educator Licensing.
- Official MTLE score reports do not need to be sent; Educator Licensing staff have secure, read-only access to the scores and will check the system as soon as scores are reported. Applicants will be notified if additional information is needed.

## **Minnesota graduates**

Score reports for applicants who have completed a Minnesota-approved teacher licensure program are not needed and should not be sent unless requested by Educator Licensing.

- For individuals who completed an approved Minnesota licensure program before September 1, 2010, Praxis I (basic skills) scores are still accepted; Praxis II scores are no longer accepted.
- For individuals who completed an approved Minnesota licensure program between September 1, 2010 and August 31, 2012, passing Praxis I (basic skills) are still accepted\* and Praxis II scores will be accepted until December 31, 2015.
- For individuals who completed an approved Minnesota licensure program after September 1, 2012, Praxis I scores are still accepted.\*

## **Applicants prepared outside Minnesota**

Beginning September 1, 2010, all teachers must take the MTLE tests. This includes the basic skills tests in Reading, Writing, and Mathematics, a pedagogy test consisting of two subtests, and the content knowledge subtests specific to the licensure field. However, if a licensed teacher from another state has a Minnesota passing score on the Praxis I (basic skills) tests taken prior to September 1, 2010, the score will be accepted. Praxis II (content or pedagogy) test scores are no longer accepted. See page 1 for required passing scores on the Praxis I basic skills test.

MTLE computer-based tests are also offered at test centers nationwide and in many countries around the world. [Testing centers may be located on the MTLE website.](http://www.mtle.nesinc.com/PageView.aspx?f=HTML_FRAG/GENRB_TestDatesAndSites.html)  
([http://www.mtle.nesinc.com/PageView.aspx?f=HTML\\_FRAG/GENRB\\_TestDatesAndSites.html](http://www.mtle.nesinc.com/PageView.aspx?f=HTML_FRAG/GENRB_TestDatesAndSites.html))

### **How can someone prepare for an MTLE test?**

The MTLE website has a series of designated pages for each test field. On these pages you will find a breakdown of content by subtest, a link to specific objectives and descriptive statements about the content on each subtest, and a set of sample questions and answers.

[Additional preparation materials are available on the MTLE website.](http://www.mtle.nesinc.com/PageView.aspx?f=HTML_FRAG/GENRB_PreparationMaterials.html)

([http://www.mtle.nesinc.com/PageView.aspx?f=HTML\\_FRAG/GENRB\\_PreparationMaterials.html](http://www.mtle.nesinc.com/PageView.aspx?f=HTML_FRAG/GENRB_PreparationMaterials.html))

### **How can someone register for an MTLE test?**

Once a candidate has [registered for a test through the MTLE website](http://www.mtle.nesinc.com/PageView.aspx?f=HTML_FRAG/GENRB_PreparationMaterials.html) s/he is able to immediately schedule a test date and test site.

([http://www.mtle.nesinc.com/PageView.aspx?f=HTML\\_FRAG/GENRB\\_PreparationMaterials.html](http://www.mtle.nesinc.com/PageView.aspx?f=HTML_FRAG/GENRB_PreparationMaterials.html))

### **When are the computer-based MTLE tests offered in Minnesota?**

Effective September 4, 2012, computer-based tests are available by appointment, year round, Monday through Saturday (excluding holidays) at test centers across the state and nationwide. Test appointments may be scheduled on a first-come, first-served basis. [Check on data and seat availability.](http://www.mtle.nesinc.com/PageView.aspx?f=HTML_FRAG/GENRB_TestDatesAndSites.html)

([http://www.mtle.nesinc.com/PageView.aspx?f=HTML\\_FRAG/GENRB\\_TestDatesAndSites.html](http://www.mtle.nesinc.com/PageView.aspx?f=HTML_FRAG/GENRB_TestDatesAndSites.html))

### **When are the paper-based MTLE tests offered in Minnesota?**

Currently the World Language tests are offered as paper-based tests. Date and seat availability can be [checked on the MTLE website.](http://www.mtle.nesinc.com/PageView.aspx?f=HTML_FRAG/GENRB_TestDatesAndSites.html)

([http://www.mtle.nesinc.com/PageView.aspx?f=HTML\\_FRAG/GENRB\\_TestDatesAndSites.html](http://www.mtle.nesinc.com/PageView.aspx?f=HTML_FRAG/GENRB_TestDatesAndSites.html))

Beginning in fall 2013, the World Language tests are scheduled to be offered as computer-based tests. Additional information concerning test dates for the World Language fields will be available on the MTLE program website in summer 2013.

### **Contact Information**

[Contact information for the MTLE Program](http://www.mtle.nesinc.com/Contacts.aspx) can be found on the MTLE website.

(<http://www.mtle.nesinc.com/Contacts.aspx>)

Phone: (413) 256-2887

(800) 557-3759

Available 8:00 a.m. – 5:00 p.m. Central time, Monday-Friday, excluding holidays

TTY: (413) 256-8032

Available 8:00 a.m. – 5:00 p.m. Central time, Monday-Friday, excluding holidays

General questions about the MTLE or about score reports may be referred to Educator Licensing, Minnesota Department of Education.

Score reports should be submitted to [mde.scorereports@state.mn.us](mailto:mde.scorereports@state.mn.us)

Phone: (651) 582-8691

Mailing address: 1500 Highway 36 West, Roseville, MN 55113-4266

## Minnesota Teacher Licensure Examinations

Important Information:

- All subtests require a passing score of 240.
- The test fee does not include an annual registration fee of \$50.
- Test format is either multiple choice (MC) or constructed response (CR).

### Basic Skills Tests: Required for all Initial Licenses

Test Name	Subtest	Test Code	Test Length	Test Fee	Test Format
Reading	1	001	60 minutes	\$25	MC
Writing	2	002	105 minutes	\$25	MC / CR
Mathematics	3	003	75 minutes	\$25	MC

### Pedagogy Tests: Required for all Initial Licenses

Note: The test is aligned to the license field sought. If a license for grades K-12 is being sought, the applicant must choose either the Elementary or Secondary pedagogy test, both are not required. Each pedagogy test consists of two subsets.

The following fields do not require a pedagogy test; however, individuals with these licenses must pass a pedagogy test to add another license field: *Adult Basic Education; American Indian Language, History, and Culture; Parent and Family Education.*

Test Name	Subtest	Test Code	Test Length	Test Fee	Test Format
Early Childhood	1	010	60 minutes	\$35	MC
Early Childhood	2	011	60 minutes	\$35	MC
Elementary	1	012	60 minutes	\$35	MC
Elementary	2	013	60 minutes	\$35	MC
Secondary	1	014	60 minutes	\$35	MC
Secondary	2	015	60 minutes	\$35	MC

## Content Area Tests: Required by the Specifically Listed Licenses

*Note: Beginning September 1, 2010 applicants for the following fields must pass the content knowledge test listed in the chart: Preprimary endorsement; Computer, Keyboarding, and Related Technology Applications Endorsement; World Language and Culture – Chinese.*

### **These Licensure Fields do NOT have a required Content Area Test.**

Licensure Field	Test Name	Sub-test	Test Code	Test Length	Test Fee	Test Format
Adult Basic Education	no test	none	none	not applicable	none	not applicable
American Indian Language, History, and Culture	no test	none	none	not applicable	none	not applicable
Career and Technical Education	no test	none	none	not applicable	none	not applicable
Parent and Family Education	no test	none	none	not applicable	none	not applicable

### **These Licensure Fields have a required Content Area Test. ALL SUB-TEST ARE REQUIRED.**

Licensure Field	Grade Level	Test Name	Sub-test	Test Code	Test Length	Test Fee	Test Format
Agricultural Education	5-12	Agricultural Education	1	086	60 minutes	\$35	MC
Agricultural Education	5-12	Agricultural Education	2	087	60 minutes	\$35	MC
Business	5-12	Business	1	082	60 minutes	\$35	MC
Business	5-12	Business	2	083	60 minutes	\$35	MC
Chemistry	9-12	Chemistry	1	058	60 minutes	\$35	MC
Chemistry	9-12	Chemistry	2	059	60 minutes	\$35	MC
Communication Arts and Literature Endorsement	5-8	Middle Level: Communication Arts and Literature	1	030	60 minutes	\$35	MC
Communication Arts and Literature Endorsement	5-8	Middle Level: Communication Arts and Literature	2	031	60 minutes	\$35	MC
Communication Arts and Literature	5-12	Communication Arts and Literature	1	050	60 minutes	\$35	MC
Communication Arts and Literature	5-12	Communication Arts and Literature	2	051	60 minutes	\$35	MC

Licensure Field	Grade Level	Test Name	Sub-test	Test Code	Test Length	Test Fee	Test Format
Computer, Keyboarding, Related Technology Endorsement	Match current license	Computer, Keyboarding, Related Technology	1	130	60 minutes	\$35	MC
Computer, Keyboarding, Related Technology Endorsement	Match current license	Computer, Keyboarding, Related Technology	2	131	60 minutes	\$35	MC
Dance	k-12	Dance	1	110	60 minutes	\$35	MC
Dance	k-12	Dance	2	111	60 minutes	\$35	MC
Early Childhood Education	Birth – 3 <sup>rd</sup> grade	Early Childhood Education	1	020	60 minutes	\$35	MC
Early Childhood Education	Birth – 3 <sup>rd</sup> grade	Early Childhood Education	2	021	60 minutes	\$35	MC
Earth and Space Science	9-12	Earth and Space Science	1	060	60 minutes	\$35	MC
Earth and Space Science	9-12	Earth and Space Science	2	061	60 minutes	\$35	MC
Elementary Education	k-6	Elementary Education	1	024	60 minutes	\$35	MC
Elementary Education	k-6	Elementary Education	2	025	60 minutes	\$35	MC
Elementary Education	k-6	Elementary Education	3	026	60 minutes	\$35	MC
English as a Second Language	k-12	English as a Second Language	1	114	60 minutes	\$35	MC
English as a Second Language	k-12	English as a Second Language	2	115	60 minutes	\$35	MC
Family and Consumer Sciences	5-12	Family and Consumer Sciences	1	084	60 minutes	\$35	MC
Family and Consumer Sciences	5-12	Family and Consumer Sciences	2	085	60 minutes	\$35	MC
General Science	5-8	Middle Level: Science	1	036	60 minutes	\$35	MC
General Science	5-8	Middle Level: Science	2	037	60 minutes	\$35	MC
Health	5-12	Health	1	056	60 minutes	\$35	MC
Health	5-12	Health	2	057	60 minutes	\$35	MC
Instrumental Music	k-12	Instrumental and Vocal Classroom Music	1	106	60 minutes	\$35	MC
Instrumental Music	k-12	Instrumental Classroom Music	2	184	60 minutes	\$35	MC

Licensure Field	Grade Level	Test Name	Sub-test	Test Code	Test Length	Test Fee	Test Format
Library Media Specialist	k-12	Library Media Specialist	1	102	60 minutes	\$35	MC
Library Media Specialist	k-12	Library Media Specialist	2	103	60 minutes	\$35	MC
Life Science	9-12	Life Science	1	062	60 minutes	\$35	MC
Life Science	9-12	Life Science	2	063	60 minutes	\$35	MC
Mathematics Endorsement	5-8	Middle Level: Mathematics	1	034	75 minutes	\$35	MC
Mathematics Endorsement	5-8	Middle Level: Mathematics	2	035	75 minutes	\$35	MC
Mathematics	5-12	Mathematics	1	054	60 minutes	\$35	MC
Mathematics	5-12	Mathematics	2	055	60 minutes	\$35	MC
Physical Education	k-12	Physical Education	1	112	60 minutes	\$35	MC
Physical Education	k-12	Physical Education	2	113	60 minutes	\$35	MC
Physics	9-12	Physics	1	064	75 minutes	\$35	MC
Physics	9-12	Physics	2	065	75 minutes	\$35	MC
Pre-Primary Endorsement	Age 3-pre-K	Preprimary	1	022	60 minutes	\$35	MC
Pre-Primary Endorsement	Age 3-pre-K	Preprimary	2	023	60 minutes	\$35	MC
Reading Teacher Endorsement	k-12	Reading Teacher	1	100	60 minutes	\$35	MC
Reading Teacher Endorsement	k-12	Reading Teacher	2	101	60 minutes	\$35	MC
Social Studies Endorsement	5-8	Middle Level Social Studies	1	032	60 minutes	\$35	MC
Social Studies Endorsement	5-8	Middle Level Social Studies	2	033	60 minutes	\$35	MC
Social Studies	5-12	Social Studies	1	052	60 minutes	\$35	MC
Social Studies	5-12	Social Studies	2	053	60 minutes	\$35	MC
Special Education: All Fields	Birth-12	Special Education Core Skills	1	186	60 minutes	\$35	MC
Special Education: All Fields	Birth-12	Special Education Core Skills	2	187	60 minutes	\$35	MC



Licensure Field	Grade Level	Test Name	Sub-test	Test Code	Test Length	Test Fee	Test Format
Technology	5-12	Technology	1	080	60 minutes	\$35	MC
Technology	5-12	Technology	2	081	60 minutes	\$35	MC
Theater	k-12	Theater	1	108	60 minutes	\$35	MC
Theater	k-12	Theater	2	109	60 minutes	\$35	MC
Vocal Music	k-12	Instrumental and Vocal Classroom Music	1	106	60 minutes	\$35	MC
Vocal Music	k-12	Vocal Classroom Music	2	185	60 minutes	\$35	MC
Visual Arts	k-12	Visual Arts	1	104	60 minutes	\$35	MC
Visual Arts	k-12	Visual Arts	2	105	60 minutes	\$35	MC
World Language and Culture: Chinese	k-12	World Language and Culture: Chinese	1	158	120 minutes	\$28	CR
World Language and Culture: Chinese	k-12	World Language and Culture: Chinese	2	159	120 minutes	\$28	CR
World Language and Culture: French	k-12	World Language and Culture: French	1	160	120 minutes	\$28	MC
World Language and Culture: French	k-12	World Language and Culture: French	2	161	120 minutes	\$28	CR
World Language and Culture: German	k-12	World Language and Culture: German	1	162	120 minutes	\$28	MC
World Language and Culture: German	k-12	World Language and Culture: German	2	163	120 minutes	\$28	CR
World Language and Culture: Spanish	k-12	World Language and Culture: Spanish	1	164	120 minutes	\$28	MC
World Language and Culture: Spanish	k-12	World Language and Culture: Spanish	2	165	90 minutes	\$28	CR

## Information for applicants who are deaf

From: Minnesota Administrative Rule 8710.0500 EXAMINATIONS FOR TEACHER LICENSES

### Subpart 1. Examination requirements.

A. An applicant for a first professional teaching license shall provide official evidence of having successfully completed examinations of skills in reading, writing, and mathematics before being issued an initial Minnesota professional teaching license. The examinations must have been adopted by the Board of Teaching.

An applicant who is deaf must fulfill the mathematics requirement of this part by successfully completing the mathematics examination, and must fulfill the reading and writing requirements of this part either by successfully completing the reading and writing examinations or by evaluation by board approved colleges and universities of demonstrated proficiency (Intermediate Plus) in the expressive and receptive use of alternative communication systems including sign language and finger spelling as measured by the Sign Communication Proficiency Inventory (SCPI) \*. This inventory is published by the National Technical Institute for the Deaf in Rochester, New York, and is administered through the College of Education at the University of Minnesota on at least an annual basis. A description of this inventory is available through the Minitex interlibrary loan system in the Journal of Sign Language Studies and American Annals for the Deaf. The inventory is incorporated by reference. It may be periodically changed.

The SCPI is now the Sign Language Proficiency Inventory (SLPI).

If you would like to request that the reading and writing examinations be waived, please submit evidence of deafness (a copy of one's audiogram) and a copy of the SLPI at the Intermediate Plus or higher (if the SLPI is not already in your licensure file). These documents should be submitted as soon as possible to Educator Licensing for review. Please include your File Folder Number with all correspondence.

Mailing address:

Minnesota Department of Education - Licensing  
1500 Highway 36 West  
Roseville, MN 55113-4266

**Note: Information in this document is current as of the last update (June 25, 2014), but may be subject to change.**