

Clinical Exercise Physiology—MS: Internship application
EXSS 774 (Clinical Internship), 3 credits

Please read the “Internship Information” document for other critical information internship, i.e. deadlines (see HHP webpage, under “Student information,” then “Student forms.”

An internship is part of a student’s professional preparation, which allows the student a variety of experiences in the delivery of service while under the guidance and supervision of qualified agency personnel. During the internship, the student is qualified through experiences designed to provide opportunities of a practitioner. Through the internship, a student can develop insight into the process of organization and can improve their ability to organize and direct a delivery takes place in the agency. The student should also learn how to work with others and the interpersonal skills necessary to work within the agency’s organizational structure and with the public.

1. Students may find their own placement with help from the internship coordinator/program director. Placement in a clinical internship must be approved by both the internship coordinator/program director and site supervisor; the internship coordinator is responsible for the final approval. Final agreements may not be made by the student.
2. A minimum of **150 contact hours** are required for your internship, however, in order to sit for the Clinical Exercise Physiologist exam (ACMS-CEP), you need **600 hours**. It is expected the intern will perform this number of hours. The student is to report promptly at assigned times. Absence from field assignments should not occur without justifiable reason and should be cleared in advanced with the on-site supervisor.
3. The site supervisor must complete a final evaluation of the student. Evaluation forms are provided to the student by the internship coordinator/program director (located on Canvas). It is the student’s responsibility to give the form to the site supervisor. The student is also required to fill out 1) a survey rating the quality of the internship site and 2) a program exit survey, for submission to the internship coordinator/program director. These materials can be found on our department webpage under “student information.”
4. The internship coordinator will communicate with the site supervisor during the semester and make ONE in person visit to the site to meet with the student and the site supervisor. If the student’s performance is unacceptable, the student can be withdrawn from the internship by mutual agreement of the on-site supervisor and the internship supervisor.
5. At the end of the internship, the internship coordinator will review evaluations by the site supervisor. The final grade will be determined in consultation with the site supervisor.

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SECTION A: Must be completed before work at the internship begins.

Name: _____ Student w#: _____ Telephone: _____

Address: _____ City: _____ State: _____ Zip: _____

Permanent (not UWRF) email address: _____

Academic semester in which internship will be completed: _____ Year: _____

Number of credits: 3 or 6

Internship site: _____

Site supervisor: _____

Supervisor email address: _____

Supervisor phone number: _____

Facility address: _____

SECTION B: Completed by UWRF internship coordinator/program director when internship is complete.

The above described program has been satisfactorily completed: Yes: _____ No: _____
If NO, explain:

Grade earned: _____ Date: _____

Signature of internship coordinator