



Financial Aid Office 2023-2024 Verification Worksheet

Your FAFSA application has been selected for review in a process required by the federal government called Verification. We must compare the information from your FAFSA with that provided on this form and any other required documents. If there are differences between your FAFSA application information and your financial documents, we will make the necessary corrections to your FAFSA or contact you for further information.

A. Student Information (please print clearly)

			W
Last Name	First Name	M.I.	Falcon ID number
Street Address (include apt. no.)			Date of Birth
			()
City	State	ZIP code	Phone Number

B. Family Information

List the people in your parents' household. Include:

- Yourself, and your parent(s) who filed the FAFSA (including stepparent).
- Your parents' other children, even if they don't live with your parent(s), **IF** (a) your parents will provide more than half of their support from July 1, 2023 through June 30, 2024, **OR** (b) the children would be required to provide parental information when applying for Federal Student Aid.
- Other people if they now live with your parents, and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2023 through June 30, 2024.

Write the names of all household members in the space(s) below. If any of the people listed will be attending college **at least half-time** in a degree, diploma, or certificate program between July 1, 2023 and June 30, 2024, please list the name of the college they are attending. If you need more space, attach a separate page.

Full Name	Age	Relationship	College Attending (if any)
		Self	University of Wisconsin-River Falls

Important: Federal Regulations require that tax information be obtained directly from the IRS by choosing the IRS Data Retrieval when doing the FAFSA (preferable) or by submitting an IRS tax transcript to our office.

The best way to verify income is by using the **IRS Data Retrieval Tool**. To be eligible to use the tool, tax returns must have been e-filed at least two weeks prior to completing the FAFSA and eight weeks prior if filing taxes via postal mail. **For more information on how to use this tool, please refer to the UW-River Falls Financial Aid website.**

When completing your FAFSA and using the IRS Data Retrieval Tool, do not change the data from that tool; do not log in later and submit any corrections to your FAFSA.

C. Student's Tax Forms and Income Information

Check here if you filed 2021 taxes and used the IRS Data Retrieval Tool to complete the FAFSA, and if you **did not** make changes to the FAFSA fields after the retrieval tool was used.

Check here if you filed 2021 taxes and have attached a **Federal Tax Return Transcript** (and a signed copy of the 1040X if amendments were made after filing). To obtain a free Tax Return Transcript, order one at www.irs.gov or by phone at 1-800-908-9946. You can request a transcript as soon as your tax return is processed by the IRS.

Check here if you will not file and are not required to file a 2021 Federal Tax Return. In the table below, list your employer(s) as well as any income received in 2021. **You must also attach a copy of your W-2 from each employer. If NONE, enter "0".**

Employer's Name	2021 Amount Earned	IRS W-2 Attached (Y/N)

D. Parent's Tax Forms and Income Information

Check here if you filed 2021 taxes and used the IRS Data Retrieval Tool to complete the FAFSA, and **did not** make changes to the FAFSA fields after the retrieval tool was used.

Check here if you filed 2021 taxes and have attached a **Federal Tax Return Transcript** (and a signed copy of the 1040X if amendments were made after filing). To obtain a free Tax Return Transcript order one at www.irs.gov or by phone 1-800-908-9946. You can request a transcript as soon as your tax return is processed by the IRS. **Please include the Student's Name and W# on the TOP of the transcript.**

Check here if you will not file and are not required to file a 2021 Federal Tax Return. In the table below, list your employer(s) as well as any income received in 2021. **You must also attach a copy of your W-2 for each employer. If NONE, enter "0" and submit a Letter of Non-filing from the IRS. Complete form 4506-T at www.irs.gov, submit 4506-T to IRS, then turn in Letter of Non-filing to our office.**

Employer's Name	2021 Amount Earned	IRS W-2 Attached (Y/N)

E. Sign the worksheet

By signing this worksheet, I/we certify that all the information reported here is complete and correct. I understand that purposely submitting false or misleading information is subject to penalty under federal law. Please note we cannot accept typed names as signatures.

Student Signature _____ Date _____

Parent Signature _____ Date _____

Return completed worksheet and all required verification documents to:

In person or mail: UW-River Falls Financial Aid Office, 133 Rodli Hall, 410 S 3rd St, River Falls, WI 54022

Fax: (715) 425-0708

Email: finaid@uwrf.edu

Questions, please call: 715-425-3141 or email finaid@uwrf.edu